North Florida
Transportation Planning Organization

Agenda Book

10:00 am
Thursday, January 8, 2026

North Florida TPO Board Room
980 North Jefferson St.
Jacksonville, FL 32209

Meeting Agenda

Thursday, January 8, 2026
10 a.m.

Call to Order
Pledge of Allegiance
Introductions
Public Comment

TPO Agenda

A. North Florida TPO Minutes of November 13, 2025

ACTION ITEM

B. Finance Report

Information Only

- October Monthly Financial Statement
- November Monthly Financial Statement

C. Electing Officers

ACTION ITEM

According to the TPO Bylaws, Officers shall be elected at the December meeting by majority vote of the voting members present, and their terms become effective at the first meeting of the new calendar year.

D. FDOT Requests Amending the FY 2025/26 – FY 2029/30 Transportation Improvement Program (TIP)

ACTION ITEM

A copy of the request is included in Section C, which includes the following project:

- **429931-2 –** SR A1A (Coastal Hwy.) from S. of Beachcomber Way to 24th Street Bike Path/Trail/FDOT/St. Johns County

E. International Golf Parkway Corridor Access Management Study

Information Only

Martha Moore of Benesch will give a presentation on the International Golf Parkway Corridor Access Management Study.

F. Smart North Florida

Information Only

G. Executive Director's Report

Information Only

H. Secretary of Transportation's Report

Information Only

I. Authority Reports

Information Only

J. Old Business

Information Only

- List of Priority Projects (LOPP)
- Call for Planning Studies in FY 2026/27

K. New Business

L. Public Comment

M. Adjourn

N. Information

The next meeting will be February 12, 2026

NOTICE

In accordance with Section 286.01105, *Florida Statutes*, any person wishing to appeal a decision reached at this meeting will need a record of the proceedings. He may need to ensure that a verbatim record of the proceedings be made, which record would include the testimony and evidence upon which the appeal is to be made.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Marci Larson at 904-306-7513 at least seven days prior to the meeting.

Agenda Item A.

North Florida TPO Minutes of November 13, 2025

ACTION ITEM

NORTH FLORIDA TPO BOARD MEETING SUMMARY

Thursday, November 13, 2025 - 10 a.m.
980 North Jefferson Street
Jacksonville, FL 32209

MEMBERS PRESENT:
Randy White, Jacksonville City Council – **CHAIRMAN**
Dr. Kristen Burke, Clay County Commission – **VICE CHAIR**
Betsy Condon, Clay County Commission
Curtis Ford, Mayor, City of Atlantic Beach
Miriam Hill, Nassau County Ocean Highway & Port Authority
Andy Hofheimer, Jacksonville Aviation Authority
Clay Murphy, St. Johns County Commission
Patricia Gillum Sams, JTA
Nancy Sikes-Kline, Mayor, City of St. Augustine
Tom Slater, JAXPORT

MEMBERS ABSENT:
Klynt Farmer, Nassau County Commission
Mike Gay, Jacksonville City Council
Jimmy Peluso, Jacksonville City Council (for Mayor Donna Deegan)
Ju'Coby Pittman, Jacksonville City Council

NON-VOTING ADVISOR PRESENT:
Greg Evans, Florida Dept. of Transportation

EX-OFFICIO MEMBERS PRESENT:
James Bennett, Baker County Commission

EX-OFFICIO MEMBERS ABSENT:
Mark McManus, U.S. Navy (for Captain Ryan Dexter)

OTHERS PRESENT:
Clayton Levins, SNF
Chuck Labanowski, SJC PZA
Victoria Pennington, MVP
Hantz Fevry, Geolava
Pierre Mombeleur, Geolava
Anna Siju, FDOT
Xan Traversa, JTA
Abigail Balthazar, Quest

Gabriel Borro, City of Green Cove Springs
Achaia Brown, FDOT
Jim Knight, FDOT
Larry Parks, FDOT
Wiatt Bowers, Atkins Realis
Phil Shad, Atkins Realis
Soliman Salem, COJ
April Bacchus, ETM

TPO STAFF PRESENT:
Jeff Sheffield, Executive Director
Elizabeth De Jesus, Transportation Programs Manager
Thalia Fuste, Transportation Planner
Marci Larson, Public Affairs Manager
Clark Letter, Director of Planning and Analytics
Jennifer Lott, Executive Assistant
Angela Session, Chief Financial Officer

CALL TO ORDER

Chairman White called the meeting to order at 10 a.m. and James Bennett led the Pledge of Allegiance.

PUBLIC COMMENT

AGENDA

►A. NORTH FLORIDA TPO MINUTES OF OCTOBER 9, 2025

Chairman White asked for approval of the minutes of the October Citizens Advisory Committee meeting.

Kristen Burke moved to approve the October 9, 2025 minutes; Nancy Sikes-Kline seconded; motion unanimously carried.

B. FINANCE REPORT

Angela Session reported the September financials have been accepted.

►C. FDOT REQUESTS AMENDING THE FY 2025/26 – FY 2029/30 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Anna Siju presented the following amendment to the Transportation Improvement Program (TIP) for FY 2025/26 – FY 2029/30.

A copy of the request is included in Section C, which includes the following projects:

- **430910-2** – SR 152 (Baymeadows Road) West of SR 115 (Southside Blvd.) - Pedestrian Safety Improvement/FDOT/Duval County
- **456200-2** – 5305(E) Formula, JTA, Jacksonville Large UZA, Capital-Study PTO Studies/Jacksonville/Duval County
- **210711-7** – SR A1A (SR 200) at Stratton Road – Traffic Signals/FDOT/ Nassau County
- **446031-4** – ITS WWD Safety Initiatives – Traffic Control Devices/System/ FDOT/Duval County

Ms. Sigu asked for questions. There were no questions at this time.

Kristen Burke moved to approve the FDOT's request to amend the FY 2025/26 – FY 2029/30 Transportation Improvement Program (TIP); Nancy Sikes-Kline seconded; motion unanimously carried.

D. FDOT ANNUAL WORK PROGRAM PRESENTATION

Anna Siju of FDOT gave a brief presentation on FDOT's Annual Work Program. The last day to submit comments is November 20.

Ms. Siju asked for questions. There were no questions at this time.

E. LIST OF PRIORITY PROJECTS (LOPP)

Clark Letter informed the group staff is soliciting projects for the annual List of Priority Projects (LOPP). This is a candidate list of projects for the new fifth year of the Florida Department of Transportation's Five-Year Work Program. This request will enable TPO staff to prepare a first draft of the LOPP for the February round of committee and Board meetings. Our expectation will be to adopt the LOPP in March. Please submit your initial priority projects no later than January 23, 2026.

Mr. Letter asked for questions. There were no questions at this time.

F. LIST OF PRIORITY PROJECTS (LOPP) BIKE/FED FUNDING

Thalia Fuste informed the group the LOPP identifies potential projects for FDOT's Transportation Alternatives Program (TAP) and the Shared-Use Non-motorized (SUN) Trails Program. Please submit your projects no later than January 23, 2026.

Ms. Fuste asked for questions. There were no questions at this time.

G. CALL FOR PLANNING STUDIES IN FY 2026/27

The North Florida TPO and FDOT are seeking study requests for the 2026/27 fiscal year. The Unified Planning Work Program (UPWP) is the North Florida Transportation Planning Organization's (TPO's) two-year tasked based budget. Bi-annually, the staff of the TPO updates the UPWP as required by state and federal regulations. The UPWP outlines all major transportation planning activities undertaken by the TPO for the two-year planning period beginning July 1, 2024 and ending June 30, 2026.

The North Florida TPO is requesting studies to consider for inclusion in Fiscal Year 2026/27. These projects will be located in Section 5 – Special Projects section of the UPWP and are executed by a TPO General Consultant.

Studies submissions will also be considered by FDOT District 2 staff for selection. These studies will be performed by FDOT and supporting consultant staff in coordination with the TPO.

Please submit study requests by January 23, 2026.

Mr. Letter asked for questions. There were no questions at this time.

H. MID-BLOCK CROSSINGS FOR NON-MOTORIZED USER SAFETY

Terry Shaw from Kimley-Horn presented the results of the Mid-block Crossing for Non-Motorized User Safety study. The study was performed for the City of Jacksonville.

Mr. Shaw asked for questions. There were no questions at this time.

I. SMART NORTH FLORIDA

Hantz Fevry and Pierre Mombeleur of Geolava gave a brief presentation on the pilot they did with FDOT.

Mr. Fevry asked for questions.

- Secretary Evans commented we started out with pen, paper and a truck. We developed an application but still have to physically go to a location. There is a very close comparison between the results from Geolava and FDOT.

- Mario Dipola thanked Clayton Levins for connecting him with Geolava.

J. EXECUTIVE DIRECTOR'S REPORT

Jeff Sheffield informed the Board there is great value in the planning studies done by our consultants at no cost to you.

K. SECRETARY OF TRANSPORTATION'S REPORT

Secretary Evans informed the Board FDOT has 143 active construction contracts with a total value of over $3.18 billion for the first time in our history. Over half of these projects are out of the Jacksonville office with a total value of $2.4 billion.

L. AUTHORITY REPORTS

Patricia Gillum Sams – Jacksonville Transportation Authority – October kicked off with one of the most fun and exciting events we've ever hosted, the Skyway Social! Over 1,000 people attended this sold-out event October 4 that featured live music, great food, and entertainment across three different themed Skyway platforms. It was another great success by all accounts.

On October 25, we held our annual Local Bus and Maintenance Roadeo which is a celebration in which bus operators and technicians showcase their skills by performing real-life scenarios through competitive and friendly competition. Bus operators tested their driving skills, and maintenance teams demonstrated their automotive repair skills. The winners received an opportunity to compete in the annual Florida Triple Crown Roadeo in 2026.

Monday, October 27, we had a jam-packed day that started in the morning with the JTA welcoming a delegation of 13 transportation professionals from Tokyo, Japan representing the country's Highway Industry Development Organization, who travelled over 7,100 miles to learn about our U²C program and the NAVI. Mr. Watanabe and the entire Japanese delegation expressed how pleased they were to explore our work and learn how we are deploying this technology to help people move forward.

Later that day, we convened our monthly Board Meeting, where we hosted a special signing ceremony to formalize our partnership with AV manufacturer HOLON. Together, we executed an agreement to begin construction on America's first autonomous vehicle manufacturing facility — right here in Jacksonville — and finalized the lease for HOLON's new U.S. headquarters in our city. HOLON's $100 million investment in Jacksonville will produce $200 million in economic impact during construction, and more than $87 million in economic impact annually once in production starting in 2028.

Finally, we had a great time welcoming visitors to town for the Florida – Georgia game, where we helped 3,420 fans get to and from the game, and many more around town in the days leading up to it.

James Bennett (for Tom Slater) – JAXPORT – Completed assembly of two cranes with the third crane to arrive November 20. Southeast Toyota project is

complete. October 31 Norwegian Gem sailed out of Jacksonville for its inaugural sailing.

Miriam Hill – Nassau County Ocean Highway and Port Authority – Hosted Senator Clay Yarborough and Secretary Jared Perdue. We were awarded $1 million FDOT grant to help shore up our infrastructure. An RFP is out for redesign of our website.

Andy Hofheimer – Jacksonville Aviation Authority – Average day is 11,000 passengers going from Jacksonville and a busy day is 15,000 passengers. Terminal B construction is anticipated to be completed in late December 2026, with operations starting in early 2027. Third car garage should be completed in November 2026.

Mario Dipola – St. Augustine-St. Johns County Airport Authority – New Board Chair is Nick Primrose. A Board Workshop will be held December 17. We will consider cutting a ribbon on 19 tee hangars. Executed Public Transportation grant with FDOT for a fuel farm that will support our eastside development. Received Job Growth Grant for utility improvements. Working on a contract for Interim Executive Director and beginning a search for a new Executive Director.

M. OLD BUSINESS

N. NEW BUSINESS

O. PUBLIC COMMENT

P. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:46 a.m. The next TPO Board meeting will be December 11, 2025.

Agenda Item B.

Finance Report

Information Only

Summary of October 2025 Financial Statements

	Year-to-Date 2025/2026	Prior Year-to-Date 2024/2025	Difference (+/-)
Revenues	$ 804,576.16	$ 965,520.99	$ (160,944.83)
Expenditures	$ 679,979.94	$ 832,762.24	$ (152,782.30)
Change in Net Assets	$ 124,596.22	$ 40,339.30	$ 84,256.92

During the month of :	**October 2025**	**October 2024**	**Difference (+/-)**
Revenues			
CMAQ	$ 7,789.43	$ 8,329.28	$ (539.85)
PL	$ 209,888.54	$ 151,894.06	$ 57,994.48
SU	$ 25,973.03	$ 44,080.57	$ (18,107.54)
US DOE Grant	$ -	$ -	$ -
Member Assessments	$ 40,851.67	$ 40,031.67	$ 820.00
Interest Income	$ 3,961.36	$ 4,257.04	$ (295.68)
Total Revenues:	$ 288,464.03	$ 248,592.62	$ 39,871.41
Expenditures			
Office Supplies	$ 254.34	$ 169.34	$ 85.00
Building Expenses	$ 848.27	$ 1,354.51	$ (506.24)
Bank Fees	$ -	$ 56.47	$ (56.47)
Employee Travel	$ 445.44	$ 1,297.45	$ (852.01)
Advertsing	$ -	$ 402.40	$ (402.40)
Equipment Rental	$ 385.00	$ 385.00	$ -
Consulting Services	$ 104,613.44	$ 96,522.07	$ 8,091.37
Printing/Copying	$ 860.38	$ 118.75	$ 741.63
Promotional Material	$ -	$ -	$ -
Meeting	$ 311.18	$ -	$ 311.18
Insurance	$ 2,489.75	$ 2,473.92	$ 15.83
Legal	$ -	$ -	$ -
Memberships	$ 660.00	$ 350.00	$ 310.00
Sponsorships	$ -	$ 18,950.00	$ (18,950.00)
Subscriptions	$ 114.99	$ 74.00	$ 40.99
Software Maintenance	$ 27,563.00	$ -	$ 27,563.00
Equipment	$ -	$ -	$ -
Telephone	$ 262.38	$ 395.08	$ (132.70)
Postage	$ -	$ -	$ -
Payroll Processing Fees	$ 279.21	$ 263.54	$ 15.67
Administrative and IT Support	$ 4,166.67	$ 4,166.67	$ -
Worker's Comp Insurance	$ 191.67	$ 183.33	$ 8.34
Salary Expense	$ 78,425.94	$ 74,691.33	$ 3,734.61
Employee Benefits	$ 33,611.64	$ 31,942.09	$ 1,669.55
Total Expenses	$ 255,483.30	$ 233,795.95	$ 21,687.35
Change in Net Assets	$ 32,980.73	$ 14,796.67	$ 18,184.06

There is a positive Year-to-date Change in Net Assets as well as a monthly positive change in Net Assets. Overall the agency is financially sound.

Summary of November 2025 Financial Statements

	Year-to-Date 2025/2026	Prior Year-to-Date 2024/2025	Difference (+/-)
Revenues	$ 1,046,392.09	$ 1,206,770.19	$ (160,378.10)
Expenditures	$ 911,332.60	$ 1,087,981.44	$ (176,648.84)
Change in Net Assets	$ 135,059.49	$ 43,628.92	$ 91,430.57

During the month of :	**November 2025**	**November 2024**	**Difference (+/-)**
Revenues			
CMAQ	$ 7,902.97	$ 8,051.58	$ (148.61)
PL	$ 169,963.61	$ 177,507.03	$ (7,543.42)
SU	$ 19,600.00	$ 11,542.50	$ 8,057.50
US DOE Grant	$ -	$ -	$ -
Member Assessments	$ 40,851.67	$ 40,031.67	$ 820.00
Interest Income	$ 3,497.68	$ 4,116.42	$ (618.74)
Total Revenues:	$ 241,815.93	$ 241,249.20	$ 566.73
Expenditures			
Office Supplies	$ -	$ 225.99	$ (225.99)
Building Expenses	$ 422.19	$ 598.53	$ (176.34)
Bank Fees	$ 371.57	$ -	$ 371.57
Employee Travel	$ 424.65	$ 632.72	$ (208.07)
Advertsing	$ 1,009.20	$ 887.50	$ 121.70
Equipment Rental	$ -	$ 385.00	$ (385.00)
Consulting Services	$ 107,024.00	$ 132,720.41	$ (25,696.41)
Printing/Copying	$ 10.34	$ 42.20	$ (31.86)
Promotional Material	$ -	$ -	$ -
Meeting	$ 675.61	$ 3,104.10	$ (2,428.49)
Insurance	$ 2,489.75	$ 2,473.92	$ 15.83
Memberships	$ -	$ -	$ -
Sponsorships	$ 3,333.33	$ 2,800.00	$ 533.33
Subscriptions	$ 90.00	$ 15.00	$ 75.00
Software Maintenance	$ 85.90	$ 85.06	$ 0.84
Equipment	$ 3,176.42	$ -	$ 3,176.42
Telephone	$ 262.38	$ -	$ 262.38
Postage	$ -	$ -	$ -
Payroll Processing Fees	$ 287.41	$ 265.36	$ 22.05
Administrative and IT Support	$ -	$ 4,166.67	$ (4,166.67)
Worker's Comp Insurance	$ 191.67	$ 183.33	$ 8.34
Salary Expense	$ 78,425.92	$ 74,691.32	$ 3,734.60
Employee Benefits	$ 33,072.32	$ 31,942.09	$ 1,130.23
Total Expenses	$ 231,352.66	$ 255,219.20	$ (23,866.54)
Change in Net Assets	$ 10,463.27	$ (13,970.00)	$ 24,433.27

There is a positive Year-to-date Change in Net Assets and a monthly positive change in Net Assets. Overall the agency is financially sound.

Agenda Item D.

FDOT Requests Amending the FY 2025/26 – FY 2029/30 Transportation Improvement Program (TIP)

ACTION ITEM

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.
SECRETARY

November 24, 2025

Elizabeth DeJesus
Transportation Planning Manager
North Florida TPO
980 North Jefferson Street
Jacksonville, FL 32209

Re: FDOT Amendment request for the North Florida TPO Transportation Improvement Program (TIP) for FY 2025/26 – FY 2029/30

Dear Elizabeth:

The Florida Department of Transportation (FDOT) requests Board approval for an amendment to the Transportation Improvement Program (TIP) for FY 2025/26 through FY 2029/30. Please add the following TIP Amendment requests for action by the TPO Board at their December meeting.

Please include the amounts listed for the total project in the TIP amendment report.

The following are new individual projects added to the current STIP:

429931 2 SRA1A(COASTAL HWY) FROM SOUTH OF BEACHCOMBER WAY TO 24TH ST
BIKE PATH/TRAIL//FDOT//St Johns County ***NON SIS***

Fund	Phase	FY 2026	FY 2027
TALT	ROW	$ 708,592	$0
TALU	ROW	$ 0	$ 412,989

If you have any questions about this project or this amendment request, please call me at (904) 360.5676.

Sincerely,

Anna Siju

Anna Siju
North Florida TPO Liaison
FDOT District Two

cc: Achaia Brown